

Initial Letter Collar

Make an adjustable collar with one bold decorative initial centered on the collar for a clean personalized look.



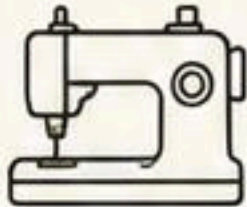
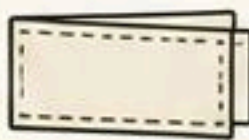
★ THIS GUIDE INCLUDES 3 SELLABLE SIZES ★


Small
10–14 inch neck


Medium
14–18 inch neck


Large
18–22 inch neck

★ PROJECT OVERVIEW ★

-  Size & cut
-  Make initial
-  Place initial
-  Stitch initial
-  Sew sleeves
-  Add webbing
-  Attach hardware
-  Finish & adjust

★ WHAT YOU'LL MAKE ★



An adjustable fabric-covered collar with a centered decorative initial, strong webbing core, and ready-to-sell size ranges.

- ✓ Bold & readable
- ✓ Elegant personalized look
- ✓ Strong for everyday wear

Size System & Cutting Chart

Use these ready-to-sell sizes and cut all pieces before you begin.

MEASUREMENT / PIECE	 Small 10–14 in	 Medium 14–18 in	 Large 18–22 in
Finished neck range	10–14 in	14–18 in	18–22 in
Finished collar width	1 in	1 in	1 in
Hardware size	1 in	1 in	1 in
Long webbing strap	22 in	26 in	30 in
Short buckle strap	5 in	5 in	5 in
Long outer fabric strip	23 x 2.5 in	27 x 2.5 in	31 x 2.5 in
Short outer fabric strip	6 x 2.5 in	6 x 2.5 in	6 x 2.5 in
Long strip interfacing	same as fabric	same as fabric	same as fabric
Short strip interfacing	same as fabric	same as fabric	same as fabric
Safe initial zone	2.25 x 0.85 in	2.75 x 0.85 in	3.25 x 0.85 in

✦ MEASUREMENT LOGIC ✦

1 LONG STRAP (adjustable range)



This strap forms
the adjustable length.

2 SHORT STRAP (hardware end)



Connects to the
buckle and D-ring.

3 INITIAL ZONE

Keep the initial centered within this zone



1.25 in
from hidden
end-fold zone

1.25 in
from hidden
end-fold zone



NOTE:

Keep the initial inside the safe zone
so it stays fully visible after assembly.



TIP:

A bold single letter is easiest
to read and sew neatly.

Tools & Materials

Gather everything before you start for a smoother, more accurate build.

✦ FABRICS & STABILIZERS ✦



Cotton canvas or
quilting cotton



Fusible interfacing



Paper-backed
fusible appliqué web



Contrasting
initial fabric

✦ STRUCTURE MATERIALS ✦



1 in nylon or
polypropylene webbing

✦ HARDWARE ✦



Side-release
buckle set



Tri-glide
slider



D-ring

✦ THREADS ✦



All-purpose
sewing thread



Topstitch
thread

✦ TOOLS ✦



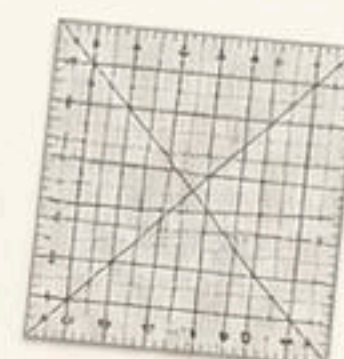
Sewing machine



Hand needle



Scissors or
rotary cutter



Ruler



Fabric marker



Clips or pins



Iron



Lighter or
Fray Check



All 3 sizes use
1 in webbing and
1 in hardware for
a clean sellable
system.



Choose an initial
fabric that
contrasts clearly
with the collar
body so the letter
stands out.

Step 1 – Cut All Pieces

Cut the webbing, fabric, and interfacing using the chart from Page 2.



	 Small 10–14 in	 Medium 14–18 in	 Large 18–22 in
Long webbing	22 in	26 in	30 in
Short webbing	5 in	5 in	5 in
Long fabric	23 x 2.5 in	27 x 2.5 in	31 x 2.5 in
Short fabric	6 x 2.5 in	6 x 2.5 in	6 x 2.5 in
Long strip interfacing	23 x 2.5 in	27 x 2.5 in	31 x 2.5 in
Short strip interfacing	6 x 2.5 in	6 x 2.5 in	6 x 2.5 in

★ MICRO-STEPS ★

1



Measure and cut the long and short webbing.

2



Seal the cut webbing ends lightly with a lighter or Fray Check.

3



Cut the long and short fabric strips.

4



Cut matching interfacing pieces.

5



Cut a small piece of contrasting fabric and fusible applique web large enough for one big initial.

6



Keep each size grouped and labeled.

★ SAFETY NOTE — SEAL WEBBING ENDS ★



GOOD SEAL

smooth, slightly melted end that won't fray.



TOO MUCH HEAT

burnt, hard, or brittle end that can weaken or fray.



Step 2 — Make the Decorative Initial

Prepare the large fabric initial before attaching it to the long strip.

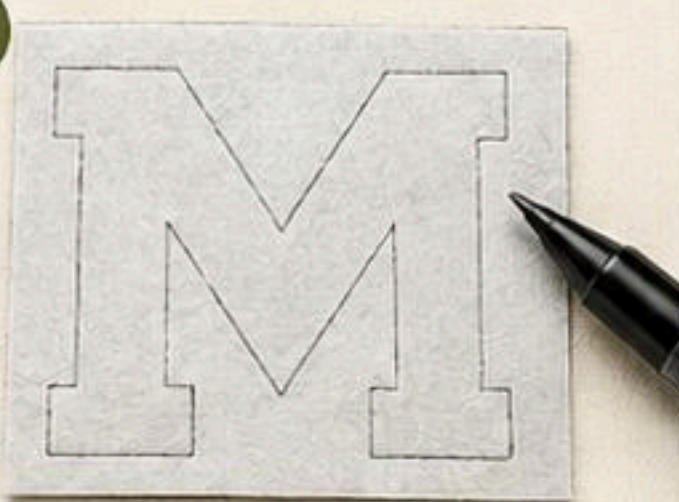


1



Fuse paper-backed appliqué web to the wrong side of the contrasting initial fabric.

2



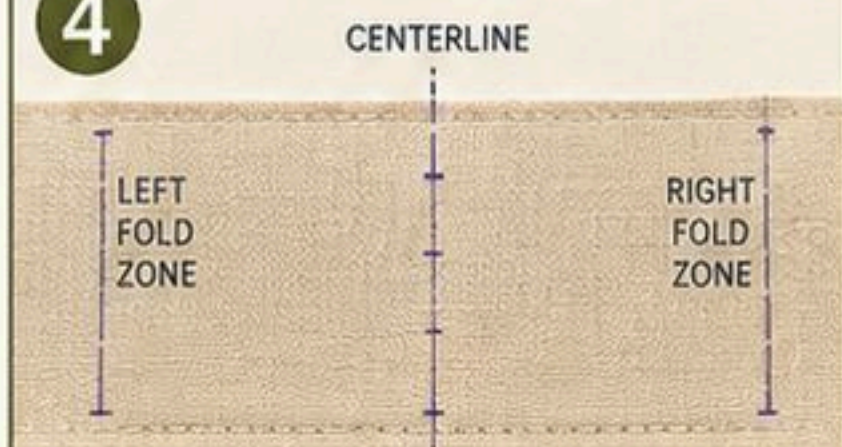
Trace one capital letter in reverse on the paper side.
Example initial: "M".

3



Cut out the fabric initial neatly.

4



Mark a centered baseline and safe initial zone on the long outer strip.

5



Peel the paper off the initial and arrange the initial centered on the strip.

6



Press the initial in place with an iron so it is ready to stitch.

✦ INITIAL-SIZING TIPS ✦



Small
about 0.65–0.75 in tall

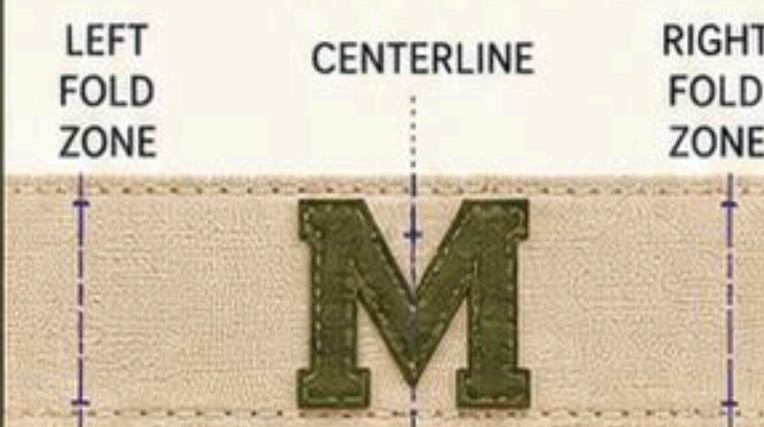


Medium
about 0.75–0.85 in tall



Large
about 0.85–0.95 in tall

✦ CENTERING TIP ✦



The side margins should look even on both sides and the initial should sit right on the centerline.

✦ PREVIEW ✦



Your initial should be centered and straight inside the safe zone.

Step 3 — Stitch the Initial onto the Long Strip

Sew the fused initial onto the long strip while the fabric is still flat.



Safe initial zone
(keep away from end-folds)

- Check the initial is centered and straight.
- Confirm the left and right side margins look even.
- Press once more if needed so the initial stays flat.
- Stitch around the initial with a narrow zigzag or satin stitch.
- Continue until the initial is fully secured.
- Trim loose threads and inspect the edges.
- Check that the initial lies flat, readable, and faces outward.

★ FINISHED EXAMPLE ★



NOTE:

Sew the initial before turning the strip into a sleeve — this is easier and cleaner.



TIP:

Use matching thread for a subtle look or contrast thread for a decorative handmade look.

Step 4 — Sew the Fabric Sleeves

Turn the outer fabric strips into neat covers for the webbing.



- 1 Fold each strip lengthwise, right sides together.

LONG STRIP



SHORT STRIP



- 2 Stitch the long edge with about a 1/4 in seam allowance.

LONG STRIP



SHORT STRIP



- 3 Turn the tubes right side out.

LONG STRIP



SHORT STRIP



- 4 Press flat with the seam centered on the underside.

LONG STRIP



SHORT STRIP



- 5 Confirm the long strip shows the decorative initial centered on the front side.

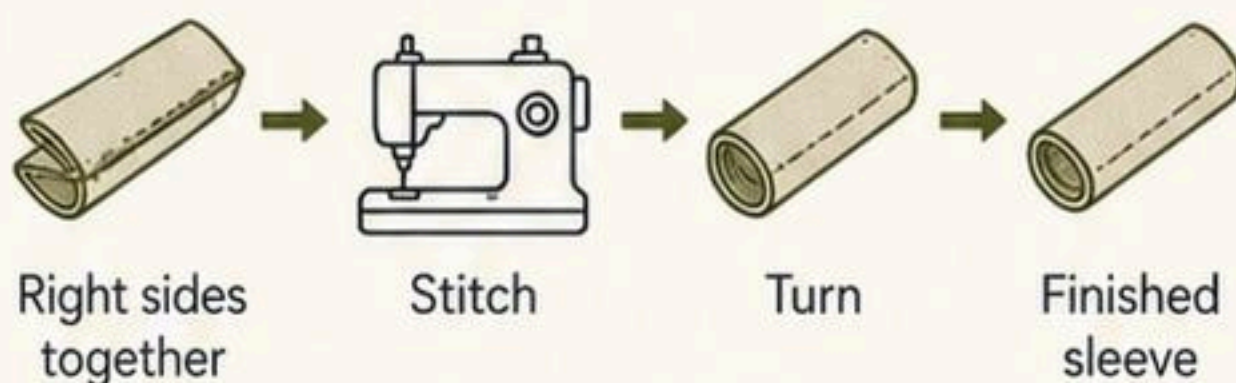
LONG STRIP



SHORT STRIP



★ AT A GLANCE ★



TIP

A loop turner, safety pin, or hemostat can help turn narrow tubes.



Step 5 – Insert the Webbing & Topstitch

Slide the strong inner strap into each sleeve and secure the cover in place.



LONG STRAP (WITH DECORATIVE INITIAL)



SHORT STRAP (HARDWARE END)



✦ FOLLOW THESE STEPS ✦

- 1 Slide the long webbing into the long fabric sleeve.
- 2 Slide the short webbing into the short fabric sleeve.
- 3 Keep the seam on the underside of each strap.
- 4 Fold the extra 1/2 in fabric at each end inward to hide raw edges.
- 5 Topstitch near both long edges to hold the fabric smoothly around the webbing.
- 6 Topstitch the short ends closed.

♥ ✦ NOTE ✦

The decorative initial should stay centered and face outward on the long strap.



💡 ✦ TIP ✦

Use clips instead of pins when the layers feel thick.



Step 6 – Attach the Hardware

Build the buckle end and the adjustable side exactly in this order.



A) SHORT STRAP (buckle end with D-ring)

1	2	3	4	5
Slide one buckle half onto the short covered strap.	Add the D-ring.	Fold the strap end back by about 1.5 in.	Sew a strong box-X stitch to lock it.	The D-ring should sit between the buckle and the stitch line.

B) LONG STRAP (adjustable side)

1	2	3	4	5
Thread one end of the long covered strap through the center bar of the tri-glide slider.	Fold that end back by about 1.5 in and stitch securely to anchor the slider.	Take the free end and thread it through the other buckle half.	Bring the free end back through the tri-glide to create the adjustable section.	Make sure the decorative initial faces outward when the collar is closed.



CAUTION:

Always check the buckle direction before sewing. Both halves must face inward so the collar can be fastened correctly.



STITCH NOTE:

Use a strong box-X stitch at all stress points to keep hardware secure and the collar durable.

Step 7 — Finish, Adjust & Quality Check

Test the collar, confirm the size range, and make sure it is ready to sell.



✦ FINAL CHECKLIST ✦



Buckle snaps together smoothly.



Slider adjusts the collar easily.



D-ring is secure.



Initial is centered and stitched securely.



Seams and topstitching are neat and strong.



The collar reaches the correct size range.

✦ SIZE REMINDER ✦



Small fits 10–14 in necks
Medium fits 14–18 in necks
Large fits 18–22 in necks.

✦ FINAL NOTE ✦



Pull firmly on the hardware and around the initial edges before selling. Quality and safety come first.

✦ CARE TIP ✦



Spot clean or hand wash, reshape, and air dry.



Your initial letter collar is ready! Great job!

